

## MINUTES

### WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: December 18, 2020

TIME: 6:00 PM

PLACE: Due to the Illinois Executive Order 2020-10 (COVID-19), the meeting was held via Zoom.

#### I. Call to Order / Roll Call / Pledge of Allegiance

Cathi Stalcup, President, called the meeting to order at 6:04 pm

##### Members Present:

Nick Aguinaga	Y
Rhonda Breslin	Y
MaryAnn Crawford	Y
Leslie Harder	Y
Steve Scroggins	
Sue Smith	Y
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

##### Others present:

Lindsey Herron- Library Director

Tom Stalcup- City Council Ex-Officio

A quorum was established.

#### II. Approval of Minutes

##### a. Regular Meeting

- Motion – Rhonda Breslin
- Second – Nick Aguinaga

Nick Aguinaga	Y
Rhonda Breslin	
MaryAnn Crawford	Y
Leslie Harder	Y
Steve Scroggins	Y
Sue Smith	
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

**III. Correspondence/ Communications**

- Received a card in the mail thanking the library for remaining open and allowing the community to continue to get books.

**IV. Officer's Reports**

- a. President – Nothing to report
- b. Vice-President - Nothing to report
- c. Secretary - Nothing to report
- d. Treasurer - Nothing to report

**V. No Committee Reports**

- a. Building and Grounds - Nothing to report
- b. Finance - Nothing to report
- c. Personnel - Nothing to report

**VI. Financial Matters**

- a. Approval of December 2020 Expenditure List
  - Motion – Maryann Crawford
  - Second – Leslie Harder
  - Roll Call -

Nick Aguinaga	Y
Rhonda Breslin	Y
MaryAnn Crawford	Y
Leslie Harder	Y
Steve Scroggins	
Sue Smith	Y
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

- b. Financial Statements

**VII. Library Director's Report**

- \$100 donation from Emma Wiggins, library patron
- \$100 donation from Big Sisters Club of EAWR
- 38 Ornaments on our Angel Tree for residents of Integrity Healthcare. All ornaments were taken and purchased for.
- Rachelle Crowe has also reached out to see how she can support the library. She is going to donate materials for a new initiative, "Boredom Boxes". These will be available to anyone, not just those with library cards. Each box will contain coloring book, snack, craft, etc.

- Pictures with Santa is going well! Families sign up for a private time with Santa. The cost is \$15 for the picture (per the photographer) and the library gets 20% of the proceeds.
- Lindsey shared a new wish list with several Foundation members. She mentioned new windows and sharing in the cost of an LED sign (\$18,000) for in front of the library.
- Minimum wage is increasing as of January 1 - \$11
- Read the Rainbow also begins Jan. 1
- We've added a new page to our website. We are advertising available local jobs to help those in search of employment.

**VIII. Unfinished Business**

- a. None

**IX. New Business**

- a. Discuss Appendices in Serving Our Public 4.0 (Per Capita Requirement)
- Lindsey found some information regarding new trustee orientation to be insightful.
  - We are operating 1 full time employee less than the recommended number per our city population.
- b. The current employee laws regarding COVID are set to expire at the end of December and so far, no new plans have been made. The City is looking to continue on with the current plan (CARES Act) for all employees. Employees will still receive pay while COVID positive, quarantined, or caring for a COVID positive family member regardless if they have already used their 80 hours.

**X. Adjournment**

- a. Motion – Nick Aguinaga
- b. Second – Rhonda Breslin

Nick Aguinaga	Y
Rhonda Breslin	Y
MaryAnn Crawford	Y
Leslie Harder	Y
Steve Scroggins	
Sue Smith	Y
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

Adjourn the meeting at 6:30 pm

**Approved by the Board of Trustees at the Regular Meeting on January 21, 2020.**